

**APPLICATION FOR ZONING PERMIT**

**Arlington**

**KEEP PERMIT ON PREMISES DURING CONSTRUCTION**

Date of Application \_\_\_\_\_

Property Owner: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**\*\*ALL ABOVE INFORMATION IS REQUIRED\*\***

Legal Description of property: \_\_\_\_\_

Lot Size: \_\_\_\_\_

Signature by Property Owner or Contractor denotes that all applicable building codes are to be followed and are the sole responsibility of the contractor or property owner for the construction of the structure that such zoning permit is granted. The signature also denotes that permission is granted to the Zoning Administrator to inspect the construction site at any time until structure is completed or until Certificate of Occupancy is issued.

In consideration of the issuance of this permit, the applicant hereby certifies that the information in this application is true and correct, and hereby agrees to comply with the zoning, subdivision and floodplain regulations that are in effect. If in violation of regulations or through misrepresentation of facts, the zoning permit then becomes null and void and applicant may be subject to penalties established.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Property Owner or Contractor)

**Notes:** \* Application of Zoning Permit is required before construction. Contact Zoning Administrator's Office if any questions

\* A separate zoning permit application is required for each structure

\* Zoning permits shall become invalid (1) unless the work authorized by such permit is not commenced within 180 days after its issuance; (2) if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced; (3) work is not completed by the expiration date.

**PROJECT INFORMATION**

Proposed Structure \_\_\_\_\_ Proposed Use of Structure \_\_\_\_\_

Is structure to be erected/moved in/addition? (Please circle one) Estimated cost of project (labor & materials)\$ \_\_\_\_\_

Finished Height \_\_\_\_\_ Finished Sq. Ft. \_\_\_\_\_ (or diameter if applicable)

Setbacks: Front property line or center of road: \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_

Estimated start date \_\_\_\_\_ Estimated finish date \_\_\_\_\_

**Additional Requirements for Submittal:**

- 1. Flood Plain Development Permit (if located in Flood Plain).
- 2. Plot plan showing location of structure and setbacks

Remarks: \_\_\_\_\_  
\_\_\_\_\_

**OFFICE USE ONLY** (City Administrator to complete ALL FIELDS, approve or deny, sign, date and remarks (if needed))

Zoning District: \_\_\_\_\_

Minimum Required Setbacks: Front property line or center of road: \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_

Flood District: Yes( ) No( ) Panel No. \_\_\_\_\_ If yes, has applicant been issued Flood Plain Development Permit? Yes( ) No( )

Does structure and use comply with Zoning District? Yes ( ) No ( )

Special Remarks: \_\_\_\_\_

Permit is: \_\_\_\_\_ Approved \_\_\_\_\_ Approved Conditionally \_\_\_\_\_ Denied

Reason for denial \_\_\_\_\_  
\_\_\_\_\_

Date of Review: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_